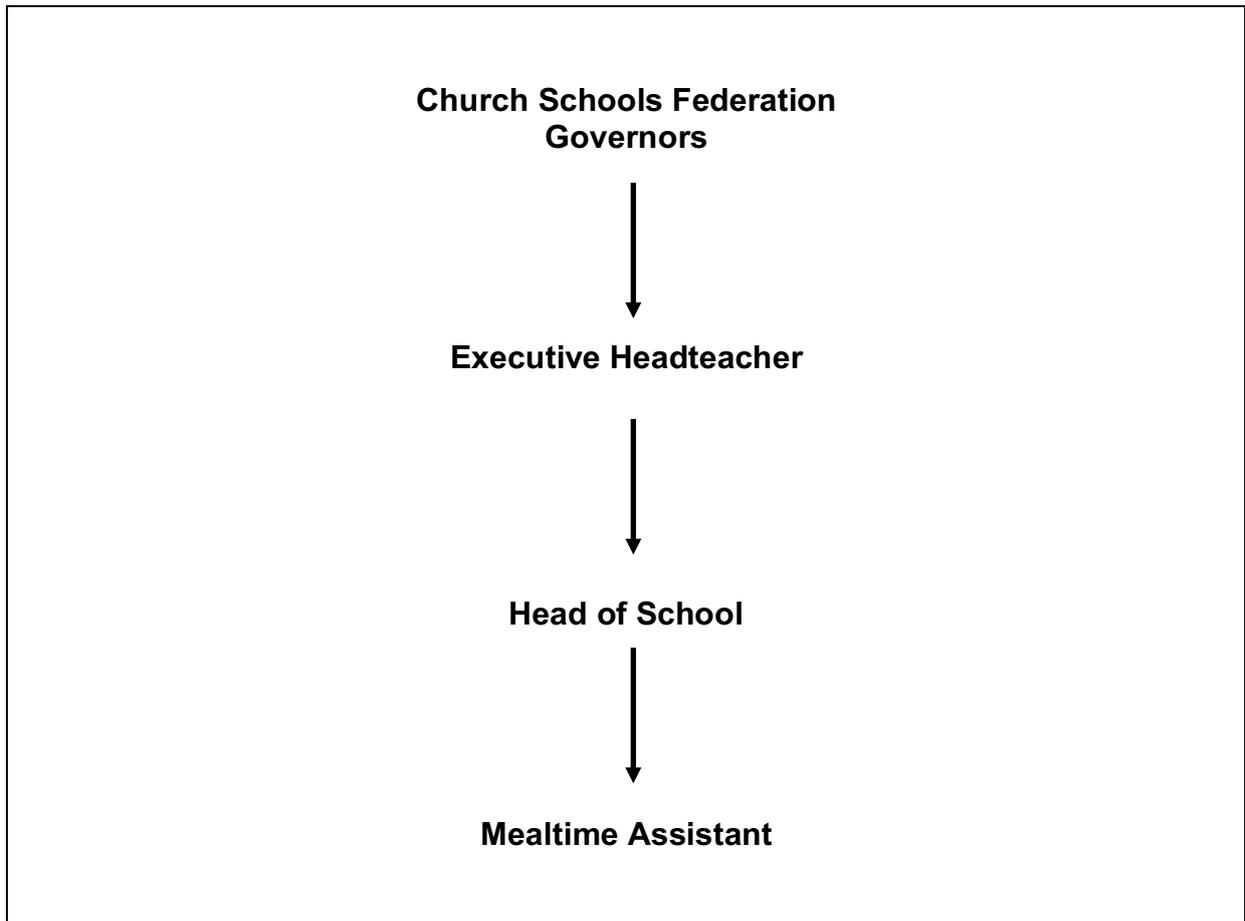


Person specification:

Attribute	Essential	Desirable	Method of Assessment
Experience		Experience of working in school environment	Application
Practical Skills	Well organised, ability to multi-task. Good team worker.	Have a go attitude.	Reference
Communication	A good communicator with young people, and with adult volunteers and staff.		Interview
Personal Qualities	Pleasant, approachable and friendly persona. Clear enhanced CRB	Eagerness to learn and develop skills.	Interview and reference
Physical	Able to carry out the duties of the post with reasonable adjustments where necessary		OH1
Other relevant factors	Commit and conform to Federation procedures and to be able to follow instruction.		
Equal Opportunities	Devon County Council and it's staff have a Statutory obligation to implement anti-discriminatory and equal opportunities when carrying out their duties		Demonstrate knowledge at Interview

Structure chart



1. Supervision and Management:

No supervision or line management responsibilities.

2. Creativity and Innovation:

The post holder is required to follow laid down procedures and instructions.

3. Links with other officers, Service users or Members of the Public:

They will need to communicate with pupils and staff to ensure everyone knows day

4. Levels of Responsibility:

Not responsible for the work of others. Would work within laid down procedures and readily understood rules, but need to deal with routine problems and information exchange.

5. Resources:

The post holder is responsible for ensuring equipment is used correctly and safely during the midday break.

6. Work Demands:

The post holder will need to be able to work alongside colleagues to ensure the safety of the children during midday break and that policies and procedures are being adhered to at all times.

7. Physical Demands:

The post holder needs to be able to move around quickly and easily around the school, carry light equipment.

8. Working Conditions:

Staff facilities for making drinks and refreshments are available within the staffroom.

The post holder is responsible for liaising with appropriate staff should there be any issues which need addressing and must respect an expected level of professional dialogue and the responsibility to maintain a level of confidentiality at all times.

The risk of violence or injury is considered to be low.

9. Work Context:

The potential for injury is low. The post holder will need to be aware of manual handling and will have contact with the public through communication with children, volunteers and staff.

